

# Kimberly Mattsson

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## PROFESSIONAL EXPERIENCE

### **2012:**

Projectcoordinator at Fascinera Event och Television AB  
*Tidsriftsdagen, Augustpriset*

### **2012:**

Freelance at Baluba Television and Event AB  
*Tv - Rosabandet*  
*Event - Melodifestivalen 2012, Guldäggs galan 2012, Postkodlotteriets, Absolut*

### **2011:**

Eventcoordinator and Assisted at Finsun Inresol AB, Älvkarleby

### **2011:**

Intern at Inspiration Kommunikation och Event AB, Stockholm  
*KMPG, Bravida, Adobe, Radiobranschen*

### **2009-2010:**

Shoe Supervisor at Stadium AB, Täby Sweden

### **2009:**

Personal Assistant at Interesting.org AB, for Teo Härén

### **2008-2009:**

Sales department at Stadium AB, Gävle Sweden

### **2008:**

Waitress at Furuviks brygga AB, Furuvik Sweden

## HOSTESS EXPERIENCE

### **2010:**

Hostess and Hope desk at the Cardiologist Congress, Stockholm (Risbecker)

### **2010:**

Hostess at the Diabetes Congress, Stockholm (MCI)

## EDUCATION

### **2012**

Future Leaders Forum, Frankfurt, MPI MCI IMEX

### **2010-2012**

Student at Travel Education Center, Future Project Management meeting and events, Norrtälje Sweden

### **2011**

Future Leaders Forum, Gothenburg

### **2004-2008:**

Business and Administration at Borgarskolan, Gävle Sweden

## COMPUTER SKILLS

Mac OS  
Microsoft Windows  
Microsoft Office  
Adobe Photoshop  
Adobe Acrobat

## LANGUAGE

Swedish (mother tongue)  
English (fluent)

## **QUALIFICATION**

Driver´s license (B)  
Finance manager of Housing Association  
Cardiac Resuscitation